

DATE: \_\_\_\_\_

Note: This shipping paper is to be used only when transporting chemicals in a state vehicle.

<b>TO Name:</b> _____
<b>Facility:</b> _____
<b>Address:</b> _____
<b>City:</b> _____
<b>State:</b> _____ <b>Zip:</b> _____

<b>FROM Name:</b> _____
<b>Dept:</b> _____
<b>Address:</b> _____
<b>City:</b> _____
<b>State:</b> _____ <b>Zip:</b> _____

# Containers & Size	Description of Materials	Total Quantity
2 x 5 gals	ex. gasoline	10 gals
1 x 1 gal	ex. Roundup	1 gal

**Special Handling Instructions:** \_\_\_\_\_

**IN CASE OF EMERGENCY CALL:** \_\_\_\_\_

When a spill occurs during transportation of hazardous materials: Call for emergency assistance. Do not endanger yourself. To the extent possible, shut off the source. Contain the spill - prevent spread by using absorbents. Don't expose yourself unnecessarily to the leaking product; make sure you are properly protected.

For a hazardous materials spill on campus without any personal injuries: Call 5-1111. If anyone is injured: Call 911. The Cornell Police will involve Environmental Health and Safety and Environmental Compliance as needed.

For a hazardous materials spill off-campus: Call 911 or other local emergency number. The emergency responders may or may not contact a regulatory agency. You must contact Environmental Compliance (ECO, 607-254-8722) as soon as possible, during normal business hours. If the spill occurs after business hours, contact the Cornell Police (607-255-1111). If a regulatory agency was involved at the time of the spill, be prepared to provide ECO with the spill number, the regulatory agency contacted, and the time of contact. If a regulatory agency was not involved at the time of the spill, contact ECO or the Cornell Police as soon as possible and be prepared to provide your name; the time, location and nature of the incident; the hazardous material(s) involved; the amount(s) spilled; what was done to contain or control the spill; and any environmental impacts.