## RECURRING TRAINING CHECKLIST for Greenhouse Staff

**Trainee Name:**

**Date of Hire:**

<table>
<thead>
<tr>
<th>Training</th>
<th>Type of Training</th>
<th>Provided By / Location</th>
<th>Web Link</th>
<th>Date Completed</th>
</tr>
</thead>
<tbody>
<tr>
<td>Example Training Entry</td>
<td>Best Practices</td>
<td>Manager</td>
<td><a href="http://www.cornell.edu/">http://www.cornell.edu/</a></td>
<td>7-Dec-18</td>
</tr>
</tbody>
</table>

### Annually

- **Asbestos Awareness**
  - Safety
  - CUL EHS 2384
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)
- **Aerial Lift Operation (whitewash application)**
  - Safety
  - Arrange with EHS
  - Contact Cornell EHS
- **Greenhouse Boots Change-Out**
  - Safety
  - CALS OEH
  - [https://oeh.cals.cornell.edu/greenhouses/shem/](https://oeh.cals.cornell.edu/greenhouses/shem/)
- **Hearing Conservation Awareness (classroom or online)**
  - Safety
  - CUL EHS 2407
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)
- **SHEM- Universal Waste Lamp/Broken Bulb Handling & Recycling Training Checklist**
  - Best Practices
  - CALS OEH
  - [https://oeh.cals.cornell.edu/greenhouses/housekeeping-recycling-composting/](https://oeh.cals.cornell.edu/greenhouses/housekeeping-recycling-composting/)
- **Hot Work, Welding & Cutting Safety**
  - Safety
  - CUL EHS 2398
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)
- **Annual Greenhouse Update**
  - Regulatory Requirement
  - CALS OEH
  - [https://oeh.cals.cornell.edu/training-workshops/](https://oeh.cals.cornell.edu/training-workshops/)
- **Annual Pesticide Applicator Update**
  - Regulatory Requirement
  - CALS OEH
  - [https://oeh.cals.cornell.edu/training-workshops/](https://oeh.cals.cornell.edu/training-workshops/)
- **Respiratory Protection Training (classroom or online)**
  - Regulatory Requirement
  - CUL EHS 2381
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)
- **Respiratory Protection Fit Test**
  - Regulatory Requirement
  - CUL EHS 2385
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)
- **Training Requirements for Workers/Handlers: Federal Worker Protection Standard**
  - Regulatory Requirement
  - CALS OEH
  - [https://oeh.cals.cornell.edu/training-workshops/](https://oeh.cals.cornell.edu/training-workshops/)

### Triennially

- **Cornell Campus Greenhouse Thermal Weed Management**
  - Safety
  - SHEM
  - Not on web, contact OEH Office
- **Greenhouse Ergonomics**
  - Best Practices
  - CALS OEH
  - [https://oeh.cals.cornell.edu/greenhouses/shem/](https://oeh.cals.cornell.edu/greenhouses/shem/)
- **Electrical Safety (Basic)**
  - Safety
  - CUL EHS 4336
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)
- **Forklift Operator Safety Refresher**
  - Regulatory Requirement
  - Classroom by EHS

### Every 5 years

- **Forklift Operator Safety**
  - Regulatory Requirement
  - CUL EHS 2391, 2377, 2378
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)
- **Dust Mask "Respirator Voluntary Use Sign Off"**
  - Regulatory Requirement
  - CUL EHS 2386
  - [http://culearn.cornell.edu/](http://culearn.cornell.edu/)

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**Note:**

- Must be done by everyone
- Must be done by those that do hot work
- Must be done by pesticide applicators
- Must be done by everyone that is NOT a pesticide applicator
- Must be done by everyone that drives a forklift.

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Created by SHEM SC v. 7/17/2019